

# WESTERN DUBUQUE COUNTY COMMUNITY SCHOOL DISTRICT

## Board of Education Minutes

### Regular Meeting

April 14, 2014 6:00 P.M.

#### Call to Order:

Board President Gary McAndrew called the meeting to order at 6:06 p.m. in the Board Room – District Administration Office, Farley, Iowa, with a moment of silence and reading of the District Mission and Core Values.

#### Roll Call:

Present were President Gary McAndrew, Vice-President Mark Knuth, Jeanne Coppola, Mark Tilson, Chad Vaske and Superintendent Jeff Corkery.

#### Approval of Agenda:

The following changes to the published agenda were presented:

##### Consent Agenda:

##### Equipment/Fund Raising Project Requests:

- b. WDHS School Sign – Donation of \$20,000 by WDHS Booster Club
- c. Lighting for WDHS Fine Arts Auditorium – Donation of \$110,000 by WDHS Fine Arts Booster Club
- d. Sound Shell for WDHS Fine Arts Auditorium – Donation of \$140,000 by WDHS Fine Arts Booster Club

Motion by Vaske, second by Coppola to approve the agenda as published with additions presented. Motion passed 5-0.

#### Welcome to Visitors, Press, Staff, etc.:

Open Forum: No comments or communications were received.

#### Approval of Minutes and Bills:

1. Minutes of March 12, 2014 Regular Meeting. Motion by Knuth, second by Vaske to approve the minutes. Motion passed 5-0.
2. Bills and Claims for March. Motion by Coppola, second by Knuth to approve the bills. Motion passed 5-0.

#### Reports:

##### 1. Principals' Reports:

Topics discussed were: Academic Pancake Breakfast, UNI Literacy Conference, Coach of the Year announcements, athletic and activity successes, publication of student writings, FFA fundraiser, time capsule opening, school plays, Leukemia fundraiser, Bobcat Time, homework room, study table, Quiz Bowl, 5<sup>th</sup> grade musical, track participation, PTO movie night, art show, playground clean-up by student volunteers, growth on Iowa Assessments, Walk-a-thon, PBIS, music performance success and attendance, bi-annual Spring Carnival planning, State and National FBLA qualifiers, Real Life Academy, secondary math curriculum analysis, upcoming professional development, Iowa Core, Education Reform, Instructional Coaches, Model Teachers, Campus software tying in to Tableau software, Special Education Conference and SAFE Committee.

##### 2. Superintendent Report:

Superintendent Jeff Corkery reported the following:

- May is School Board Recognition month and Superintendent Corkery thanked the Board for their work in making the District the best it can be.
- Recent national tragedies bring to mind District ALICE training and on-going work with law enforcement in regard to emergency preparedness.
- Proposed legislation regarding allowable growth for schools and school transportation funding assistance remain unresolved.
- Work on appointing teachers to instructional coaching positions as Model Teachers is underway.

3. Iowa Assessments:

Director of Curriculum and Assessment Kelly Simon presented the Board with an overview of District performance on the Iowa Assessments. Increased District proficiency was achieved in Reading and even greater increases achieved in Math. Ms. Simon noted a switch from Fall to Winter testing this school year.

4. Bernard/Cascade Elementary Building Highlights:

Bernard and Cascade Elementary Building Highlights were reported in February.

5. Cascade Junior/Senior High School Building Highlights:

Instructors Molly Knuth, Alisha Smith, Olin Skattum, Matt Meier and Guidance Counselor Emily Goedken presented the Board with an overview of the CHS Character Education program. Presenters showed a few videos created by students exhibiting respectfulness. This is the third year for Cougar Pride Day on which seventh through twelfth grade students perform community service projects focused on assisting elderly and disabled members of the community.

**Consent Agenda:** Motion by Knuth, second by Vaske to approve the Consent Agenda. Motion passed 5-0.

1. Financial Reports of District
2. Personnel
  - a. Resignations
    1. Matt Breitbach, 9<sup>th</sup> Grade Baseball, CHS
    2. Shannon Hummel, Kindergarten, PES – One-Year Leave of Absence
    3. Tom Kilburg, Girls Golf Co-Coach, WDHS
    4. Tom Kilburg, 8<sup>th</sup> Grade Football, DMIS
    5. Caroline Noonan Koppes, Pre-kindergarten, BES
    6. Rebecca McDermott, Cheerleading, CHS
    7. Michael Sconsa, Asst. Varsity Football, CHS
  - b. Employment
    1. Courtney Beckman, Asst. Varsity Boys Tennis, WDHS \$2,256.00
    2. Darla Hermsen, Head 8<sup>th</sup> Grade Volleyball, DMIS, 2014-15 school year \$1,721.10
    3. Libby Kluesner, Asst. Varsity Volleyball, WDHS, 2014-15 school year \$2,581.65
    4. Joshua Lucas, Asst. Varsity Girls Tennis, WDHS \$2,256.00
    5. Jen Manternach, Head Girls Golf, WDHS, 2014-15 school year \$2,868.50
    6. Casey Smith, Asst. Varsity Boys Track, WDHS \$1,410.00
3. Out of State Travel - none
4. Policy Revisions 2nd Readings - none
5. Equipment/Fund Raising Project Requests
  - a. Sprinkler system bids – CHS
  - b. WDHS School Sign – Donation of \$20,000 by WDHS Booster Club
  - c. Lighting for WDHS Fine Arts Auditorium – Donation of \$110,000 by WDHS Fine Arts Booster Club
  - d. Sound Shell for WDHS Fine Arts Auditorium – Donation of \$140,000 by WDHS Fine Arts Booster Club
6. Resolutions - none

**Old Business: None**

**New Business:**

1. Public Hearing & Approval of 2014-15 Calendar. Superintendent Jeff Corkery provided an overview of the proposed calendar. Motion by Vaske, second by Coppola to open the public hearing on the proposed 2014-15 school calendar. Motion passed 5-0. No public comments were received. Motion by Tilson, second by Coppola to close the public hearing. Motion passed 5-0. Motion by Tilson, second by Vaske to approve and adopt the 2014-15 school calendar as presented. Motion passed 5-0.

Significant dates in regard to the 2014-15 Calendar are:

- August 18: First day of school for grades 1-12
- August 20: First day of school for preschool, transitional and kindergarten students
- November 26-28: Thanksgiving break
- December 24-January 2: Winter break
- April 3-7: Spring break
- Week of May 18: Last day of school

2. Public Hearing & Approval of 2014-15 Budget. Mark Frasher, Business Manager, provided an overview of the proposed 2014-15 Budget. Motion by Knuth, second by Coppola to open the public hearing on the proposed 2014-15 Budget. Motion passed 5-0. No public comments were received. Motion by Coppola, second by Vaske to close the public hearing. Motion passed 5-0. Motion by Knuth, second by Tilson to approve and adopt the proposed 2014-15 Budget. Motion passed 5-0.

<b>Expenses - ALL FUNDS</b>	<b>Budget 2015</b>
<b>*Instruction</b>	<b>\$23,905,554</b>
<b>*Total Support Services (lines 24-31)</b>	<b>\$11,771,818</b>
<b>*Noninstructional Programs</b>	<b>\$2,040,573</b>
<b>*Total Other Expenditures (lines 33-35)</b>	<b>\$5,602,511</b>
<b>Total Expenditures</b>	<b>\$43,320,456</b>
<b>Proposed Tax Rate (per \$1,000 taxable valuation)</b>	<b>\$13.07816</b>

3. Approve Inter-District Transportation. Motion by Tilson, second by Vaske to approve Inter-District Transportation with surrounding Districts including Clayton-Ridge, Dubuque, Edgewood-Colesburg, Maquoketa, Maquoketa Valley, Midland and Monticello. Motion passed 5-0.
4. Denial of Open Enrollment Request. Motion by Knuth, second by Tilson to deny late filed open enrollment request. Motion passed 5-0.
5. Approve Change order #5 for CHS project. Motion by Knuth, second by Vaske to approve Change order #5 in the amount of \$7,597.27 for CHS project with the majority of the increase coming from training room and storage room duct changes and replacement of flagpole. Motion passed 5-0.
6. Approve Change Order #3 – WDHS project. Motion by Coppola, second by Tilson to approve Change order #3 in the amount of \$19,596.05 with the majority of the increase coming from interior and exterior signage revisions and painting the stage area. Motion passed 5-0.
7. Approve Engineering Proposal, CHS Boiler Project. Motion by Knuth, second by Coppola to approve the engineering proposal by Design Engineers for the CHS boiler project. Motion passed 5-0.
8. First Reading Board Policies. Motion by Vaske, second by Coppola to approve the first reading of the following policies as presented. Motion passed 5-0.
  - a. 101 Educational Philosophy of the School District

- b. 102.E2 Grievance Form for Complaints of Discrimination or Non-Compliance with Federal or State Regulations regarding Non-Discrimination
  - c. 102.E3 Grievance Documentation
  - d. 102.E4 Section 504 Student and Parental Rights
  - e. 103 Long-Range Needs Assessment
  - f. 104.E2 Anti-Bullying/Harassment Witness Disclosure Form
  - g. 104.R1 Anti-Bullying/Harassment Investigation Procedures
  - h. 405.2 Licensed Employee Qualifications, Recruitment, Selection
  - i. 411.2 Classified Employee Qualifications, Recruitment, Selection
  - j. 711.1R1 Student School Transportation Eligibility
9. Closed Session: Iowa Code 20.17(3) for discussion of collective bargaining issues. Motion by Tilson, second by Coppola to hold a closed session as authorized by section 20.17(3) of the Iowa Code to discuss collective bargaining issues. Roll call vote: McAndrew-yes; Knuth-yes; Coppola-yes; Tilson-yes; Vaske-yes. Motion passed 5-0. The board entered into closed session at 7:40 p.m. and reconvened to open session at 8:08 p.m.

**Adjournment:** Motion by Vaske, second by Tilson to adjourn. Motion passed 5-0. The meeting adjourned at 8:09 p.m. on April 14, 2014.

---

Jeni Schindler  
Board Secretary

---

Gary McAndrew  
President, Board of Education