

# WESTERN DUBUQUE COUNTY COMMUNITY SCHOOL DISTRICT

## Board of Education Minutes

Regular Meeting

June 10, 2013 – 6:00 p.m.

### Call to Order:

Board President Bob McCabe called the meeting to order at 6:00 p.m. in the Board Room – District Administration Office, Farley, Iowa, with a moment of silence and the reading of the District Vision Statement and Goals.

### Roll Call:

Present were President Bob McCabe, Vice-President Jeanne Coppola, Mark Knuth, Gary McAndrew, Chad Vaske and Superintendent Jeff Corkery.

### Approval of Agenda:

Motion by Knuth, second by Coppola to approve the Agenda as published with the following additions. Motion passed 5-0.

### Consent Agenda

#### A. Resignations:

1. Jayme Culbertson – Special Needs Teacher Dyersville El.
2. Diana Cook – From Full-Time to .4 fte – Bernard El.
3. Pat Weber – 9<sup>th</sup> Grade Baseball - Cascade HS.

#### B. Employment:

1. Amber Pitz - Assistant Varsity Volleyball – CHS - \$2,538
2. Danyelle McClendon – Dance Coach – CHS - \$2,820
3. Jennifer Griner –Bernard Elementary from .5 fte to .6 fte for 2013-14 only - \$36,792

### Welcome to Visitors, Press, Staff, etc.:

Open Forum: No comments or communications were received.

### Approval of Minutes and Bills:

- a. May 13, 2013 Regular Meeting; May 22, 2013 Resetting of Public Hearing Dates WDHS Project; May 29, 2013 Public Hearing Cascade HS Project and May 30, 2013 Wage Approvals. Motion by McAndrew, second by Coppola to approve the Minutes. Motion passed 5-0.
- b. Bills and Claims for the month of May: Motion by Coppola, second by McAndrew to approve the bills. Motion passed 5-0.

### Reports:

#### Principal Reports:

Topics discussed were: Focus on literacy, book purchases, PTO activities, planning for next year, athletic achievements, graduation, coaching awards BLT activities, goals exceeded expectations, improved communications with teachers, students and families, Credit Recovery results, summer teacher training and special education IEP gains.

#### Professional Development Calendar:

Kelly Simon provided the Board with a comprehensive review of the District's Professional Development Plan for the 2013-14 school year and beyond. Staff will be given some options on the areas that they would like to focus on. The primary focus areas for the differentiated professional development will be Reading, Writing, Common Core Curriculum, Grading Practices/Standards and Teaching Techniques. Building Leadership Teams and Collaboration Time activities will continue efforts started in 2012-13.

SIAC Report:

Kelly Simon reviewed the current focus areas of the School Improvement Advisory Committee and new issues that would be reviewed and studied in the coming year. More members would be enlisted to expand the discussions and representation on the committee.

Review Affirmative Action Plan Goals:

Superintendent Corkery reviewed the seven interviewing and hiring goals of the District's Affirmative Action Plan.

Superintendent Report:

Information on the following items was presented. Legislative approval of allowable growth for schools for the next two years, district enrollment projections, education reform – potential and concerns, school year attendance hours versus days, year-end employee awards program, disaster/crisis management program review and paperless Board meetings.

**Consent Agenda:**

Motion by McAndrew, second by Knuth to approve the Consent Agenda items. Motion passed 5-0.

- a. Financial Reports of District
- b. Personnel
  1. Resignations
    - a) Jordan Loy - Weight Room Supervision – WDHS
    - b) Gina May – Special Education Teacher – DMIS
    - c) Michael Omarzu – Asst. HS Musical Director - WDHS
    - d) Cecilia Palmer – FBLA Co-sponsor – CHS
    - e) Ben Ressler – Winter Weight Room Supervision – WDHS
    - f) Dan Tringale – Sophomore Volleyball Coach – CHS
    - g) Jayme Culbertson – Special Needs – Dyersville Elementary
    - h) Diana Cook – From full time to .4 fte at Bernard Elementary
    - i) Pat Weber – 9<sup>th</sup> Grade Baseball – CHS
  2. Employment
    - a) Brian Kuhle – Summer Weight Room Supervisor – WDHS \$831.90
    - b) Jordan Loy – Asst. 8<sup>th</sup> Grade Football Coach – DMIS \$1,692.00
    - c) Kelly McAllister – Poms/Dance Coach – WDHS \$2,820.00
    - d) Nora Zerante – Freshman Softball Coach – WDHS \$2,218.40
    - e) Christopher Johnson – 8th Grade Literature/Language Arts Teacher – DMIS \$32,864.00
    - f) Amber Pitz – Assist. Varsity Volleyball – CHS \$2,538
    - g) Danyelle McClendon – Dance Coach – CHS \$2,820
    - h) Jennifer Griner – Bernard El. From .5 fte to .6 fte for the 2013-14 school year only in the amount of \$36,792
- c. Out of State Travel: None
- d. Policy Revisions 2nd Readings: None
- e. Equipment/Fund Raising Project Request. Per the schedule as presented.
- f. Resolutions: None

**Old Business: None**

**New Business:**

- a. Approve handbooks
  - a) Athletic: Motion by McAndrew, second by Vaske to approve the Athletic Handbook. Motion passed 5-0.

- b) Coaches: Motion by Vaske, second by McAndrew to approve the Coaches Handbook. Motion passed 5-0.
  - c) Parent/Student: Motion by Coppola, second by Vaske to approve the Parent/Student Handbook. Motion passed 5-0.
- b. 2014 IASB Call for Legislative Action Priorities: Motion by Coppola, second Knuth to approve the following list of priorities. Motion passed 5-0.
  - 1. Supports preserving the integrity of the statewide penny sales tax for school infrastructure, including the tax equity provisions of buying down the highest additional levy rates to the state average.
  - 2. Supports a funding mechanism for school districts' transportation costs that does not directly or indirectly impact funding for the educational program.
  - 3. Supports adequate funding to ensure all 4-year-olds have access to a high quality public school preschool program. We should continue to allow 4-year-olds to be included in the enrollment count if those programs can demonstrate meeting the collaboration and quality standards requirements of the statewide voluntary preschool program.
  - 4. Supports setting allowable growth at a rate that encourages continuous school improvement and reflects actual cost increases experienced by school districts and AEAs. Our financial priority is to increase and maintain the state cost per pupil and the spending authority associated with it to build a strong base for future education resources with full state funding of the state's share of the cost per pupil.
  - 5. Supports the use of physical plant and equipment levy (PPEL) funds for the maintenance and repair of transportation equipment that can be purchased or financed with PPEL funds.
- c. Change of Date for July Board Meeting: No action was taken. The regular Board meeting for July will be held on July 8<sup>th</sup> as scheduled.
- d. Naming of Bank Depositories: Motion by Knuth, second by Coppola to approve the following listing of Bank Depositories for the 2013-14 fiscal year. Motion passed 5-0.
 

American Trust & Savings Bank	\$5 Million
Citizens State Bank	\$5 Million
Community Savings Bank	\$5 Million
Dubuque Bank & Trust	\$35 Million
Fidelity Bank & Trust	\$10 Million
Iowa Joint Investment Trust	\$10 Million
Ohnward Bank & Trust	\$5 Million
- e. First Reading 300 Series Board Policies. Motion by McAndrew, second by Vaske to approve the first reading. Motion passed 5-0.
- f. First Reading 404.R3 Employee Expectations and Employee Discipline. Motion by Coppola, second by McAndrew to approve the first reading. Motion passed 5-0.
- g. First Reading 404.R4 Employee Appearance Regulation. Motion by Vaske, second by Coppola to approve the first reading. Motion passed 5-0.
- h. First Reading 404.R5 Required Notification of Arrest, Criminal Charges, or Child Abuse Complaints. Motion by McAndrew, second by Coppola to approve the first reading. Motion passed 5-0.
- i. Setting of Public Hearing Date and Award of Bids for Western Dubuque HS Boiler Replacement Project. Motion by McAndrew, second by Vaske to set July 8, 2013 as the public hearing date for the boiler replacement project at Western Dubuque HS and to approve the proposed plans, specifications, form of contract and estimated total cost at the meeting. Motion passed 5-0.
- j. Closed Session: Superintendent Evaluation Iowa Code 21.5 (1) (i). Motion by Vaske, second by Knuth to enter into closed session per Iowa Code 21.5(1) (i) for evaluation

of the Superintendent. Roll Call Vote: McCabe – yes, Coppola – yes, Knuth – yes, McAndrew – yes and Vaske – yes. Motion passed 5-0. The Board entered into closed session at 7:30 pm and returned to open session at 8:04 pm.

**Adjournment:** Motion by Vaske, second by Knuth to adjourn. Motion passed 5-0. The meeting adjourned at 8:05 pm on June 10, 2013.

---

David A. Wegmann  
Board Secretary

---

Robert McCabe  
President, Board of Education